

Gig Harbor United Methodist Church

ghumc.org | 7400 Pioneer Way, Gig Harbor, WA 98335

Chancel Choir Director | Ministry Description

The Choir Director is a spiritual leader who supports the progressive theology of the Gig Harbor United Methodist Church, and leads spiritual growth through music. Our Choir Director needs a strong musical background with skills in traditional worship styles and varied choral music as well as demonstrated rehearsal techniques to support growing an amateur choir. The Choir Director needs good people skills to nurture team-building among the choir and staff. This person works with the Pastor, Worship Band Leader, Audio-Visual Team, and the Accompanist to help augment worship services with both choral music and special music throughout the year.

The position of Chancel Choir Director is *up to* 6 hours per week, flexing as needed, 46 weeks per year. (General breakdown: Sunday Rehearsal and Worship-2, Wednesday Rehearsal-2, Planning/Prep-2, off from Mid-June through Mid-August. 12 planning hours in August provided.)

Specific Responsibilities

The Choir Director responsibilities include but are not limited to the following:

- Providing appropriate choral music selection for traditional Sunday services
- Preparing and organizing sheet music for weekly choir rehearsals
- Rehearsing the choir to prepare for Sunday worship and other selected worship services
- Recruiting choir members (and other instrumentalists to support musical offerings)
- Developing additional musical opportunities for advanced musicians or targeted populations
- Supporting congregational singing during traditional Sunday services
- Preparing, proposing, and using the budget for choral and special music needs
- Communicating clearly with staff and choir about performing and rehearsal schedule

In partnership with Accompanist:

- Plan and organize summer special music that fits schedules of musicians and the two of you
- Plan special music to augment special services (Christmas, Healing Services, Holy Week, etc)
- Provide and plan for substitutes, when needed

In addition, The Choir Director:

- Works with the Accompanist, who chooses Congregational hymns and accompanies the choir.
- Selects music for choirs using existing library and researching & purchasing new resources as needed, using the allotted budget.
- The Choir Director shall attend continuing education workshops as appropriate and approved by the Pastor and S/PPRC.
- The Choir Director acts in partnership with the Accompanist, and under the immediate supervision of the Pastor. A yearly review with selected members of the Staff Parish Relations Committee for a mutual review of goals and growth opportunities for this position is also expected.
- Attends Staff meetings, as negotiated or scheduled meetings with pastor for planning

Position is subject to a National Background Check. (2023)

Please email resume and cover letter indicating your interest in the position and the skills you bring.

officemanager@ghumc.org